



your key experts in real estate

Leased & Sold Real Estate  
72a Nicholson St., Brunswick East, VIC 3057  
Phone: (03) 9388 8879

# RESIDENTIAL TENANCY APPLICATION

Property Manager:

## Property Details

**FIRST PREFERENCE** (Address of the Property you would like to Rent)

Post Code

**COMMENCEMENT DATE**

**RENT**

**LEASE TERM**

**NUMBER OF OCCUPANTS:**

Day/Month/Year

\$   
Per Week

\$   
Per Month

\$   
Bond

Years

Months

Adults

Children & Ages

## Our Moving Service

Successful applicants will be contacted by one of our **Leased & Sold Real Estate** Movologists to discuss the connection of services such as electricity, gas, water and broadband. We can also source obligation free quotes for removalist, storage, cleaning, maintenance services and much more.



powered by **Movinghub™**

## Applicant 1

Title	First Name	
Family/Last Name		
Date of Birth	Email	
Mobile Phone	Home Phone	Work Phone
Driver's Licence Number	Expiry Date	
Vehicle Registration	State	
Passport Number	Expiry Date	
Passport Country		
Pension/Medicare No. (if applicable)	Pension Type	

## Applicant 2

Title	First Name	
Family/Last Name		
Date of Birth	Email	
Mobile Phone	Home Phone	Work Phone
Driver's Licence Number	Expiry Date	
Vehicle Registration	State	
Passport Number	Expiry Date	
Passport Country		
Pension/Medicare No. (if applicable)	Pension Type	

## Current Address

Post Code	
Length of Stay Year/s Month/s	Rent \$
Reason for Leaving	Bond Refund in Full Amount If not refunded in full, please state the reason.
Landlord/Agent	Contact Number

## Previous Address

Post Code	
Length of Stay Year/s Month/s	Rent \$
Reason for Leaving	Bond Refund in Full Amount If not refunded in full, please state the reason.
Landlord/Agent	Contact Number

## Current Address

Post Code	
Length of Stay Year/s Month/s	Rent \$
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Post Code	
Length of Stay Year/s Month/s	Rent \$
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**Applicant 1**

Present Occupation

**Nature of Employment**  Full Time  Part Time  Casual

Employer's Name

Employer's Address

Contact Name Phone

Length of Employment Weekly Income  
Year/s Month/s \$

**Applicant 2**

Present Occupation

**Nature of Employment**  Full Time  Part Time  Casual

Employer's Name

Employer's Address

Contact Name Phone

Length of Employment Weekly Income  
Year/s Month/s \$

**Next of Kin** (Not residing with you)

Last Name Given Name

Home Number Work/Mobile Number

Relationship

**Next of Kin** (Not residing with you)

Last Name Given Name

Home Number Work/Mobile Number

Relationship

**Personal References** (Should not be related to you and have agreed to be your referees)

1. Last Name Given Name

Home Number Work/Mobile Number

2. Last Name Given Name

Home Number Work/Mobile Number

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1. Last Name Given Name

Home Number Work/Mobile Number

2. Last Name Given Name

Home Number Work/Mobile Number

**Other Information**

Children (How many and Ages)

Pets (Number of Pets, Age(s), Breed and Council Registration Number)

Make/Type of Car/Car Registration Number SMOKER? YES/NO

**Important**

- We accept RTBA Cheques or a direct deposit amount into the following account. BSB-063122 / Account Number- 10665591 / Account Name- Leased and Sold
- Initial rental payment must be made by bank cheque, direct deposit or money order within 24 hours after approval of application. No personal cheques or cash accepted.
- Keys will not be handed over until the lease agreement has been signed by all the applicants and bond has been paid.
- This application is accepted subject to the availability of the property on due date and no action shall be taken by applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

**This application will not be processed until the following have been supplied by ALL applicants. Drivers Licence or Passport AND other underlined items **MUST** be provided.**

- ▶ Passport
- ▶ Student ID
- ▶ Rental Ledger - Last 6 months
- ▶ Proof of Age Card
- ▶ Drivers Licence
- ▶ Latest 3 Pay Slips
- ▶ 3 months Personal Bank Statement
- ▶ Copy of Gas/Water/Electricity or Phone Bill

**Declaration**

The applicant acknowledges that: first the landlord's insurance will not cover the tenant's contents and it is advised that the tenant should obtain contents and public liability insurance. Second, that the terms and conditions were available at the time of applying as these form part of the tenancy agreement and the tenant agrees with these terms and conditions. Third, that upon being advised of approval of this application by the agent, a legal tenancy agreement is created and if the tenant(s) choose not to proceed, the agent will begin procedures to relet the property and MAY choose to recover costs incurred from the reletting as set down by the Residential Tenancies Act 1995. **Fourth, that unless agreed otherwise the tenant shall be liable for all water costs pertaining to the property. Costs to be calculated on a daily basis. Lastly, please note that our tenancy agreements contain a special clause stating: No smoking inside the premises.**

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord, I agree to enter into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the Landlord/Owner. I declare that all information contained in this application (including the front page) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I consent to the disclosure of this page of the Tenancy Application Form to Movinghub (ABN 73 603 267 465) for the purpose of notifying the water authority and to contact me with regards to services related to moving home. I acknowledge that neither the Agent or Movinghub accept any responsibility for the delay in, or failure to arrange or provide for any connection or disconnection of a utility, or for any such loss in connection such delay or failure. I acknowledge that the Agent and Movinghub may receive a benefit in relation to any services organised.

I also authorise the Agent to obtain personal information about me from:  
(a) The owner or the Agent of my current or previous residences;  
(b) My personal referees and employers;  
(c) Any record listing or database of defaults by tenants.

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database, and to agents/landlords of properties I apply for in the future.

**I am aware that the agent will use and disclose my personal information within this application to:**

- Communicate with the owner and select a tenant
- Prepare lease/tenancy documents
- Allow tradespeople or equivalent organisations to contact me
- Lodge/claim/transfer to/from a Bond Authority
- Refer to Tribunals/Courts & Statutory Authorities (where applicable)
- Refer to collection agents/lawyers (where applicable)
- Complete a credit check with NTD (National Tenancies Database)
- Transfer water account details into my name

I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access my personal information on the contact details above.

Primary Applicant Signature Date

Secondary Applicant Signature Date